

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
July 20, 2010

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2010 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Raymond Moraski	William Sullivan
	Maryalice Thomas	
Excused:	Paula Lein	
	Robert Schiffer	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Sullivan, seconded – Mr. Moraski . . .
Approve the minutes of the following regularly scheduled public meeting held on:
May 21, 2010

Roll Call: 5 Yes (Formicola, McCourt, Moraski, Thomas, and Sullivan)
2 Abstain (Canellas, Criscenzo)

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .
Approve the minutes of the following regularly scheduled public meeting held on:
June 1, 2010

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas. . .
Approve the minutes of the following regularly scheduled public meeting held on:
June 15, 2010

Roll Call: All Yes

PRESIDENT’S REPORT (Vice President)

Mr. Sullivan welcomed our new Superintendent, Marie Cirasella, Ed. D.

The following items were commented/reported on:

- a. Work completed on Borough field and Board’s payment to Borough was made.
- b. Board Self-Evaluation and Goal Setting meeting needs to be scheduled

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT’S REPORT

Dr. Cirasella thanked the Board and the Community for the welcome and cooperation that she has experienced.

Board resolutions related to hiring for the 2010-2011 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve an additional increase in salary for Ristem Sela, Network Administrator, due to the completion of the Cisco Certified Network Associate Certification course. His salary will be increased from \$70,195 to \$71,585, retroactive from July 1, 2009 through June 30, 2010 (support material attached).
2. Approve the appointment of Thomas Antonucci as the Interim Director of Continuing Education and the Employment Agreement between Mr. Antonucci and the Midland Park Board of Education, effective retroactive from July 1, 2010 through June 30, 2011, which is attached as an appendix. P-1
3. Approve the Employment Contract between Robert Blanchard, Buildings & Grounds Supervisor, and the Midland Park Board of Education, which is attached as an appendix. P-2
4. Approve the Employment Contract between Ristem Sela, Computer Technician, and the Midland

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Mr. Formicola . . .

5. Approve the appointment of Laura Thomas to conduct the intermediate summer math camp (grades 4-7). She will be paid at the approved hourly rate of \$33.18, as per Schedule D of the MPEA contract not to exceed twelve hours.

Roll Call: 6 Yes (Canellas, Criscenzo, Formicola, McCourt, Moraski, Sullivan)
1 Abstain (Thomas)

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

6. Approve the additional summer hours for Karen Corcoran, Certified School Nurse, to work on August 10, 11 and 12 to provide services for the physical examinations for the athletic teams.
7. Approve the appointment of Megan Lynch as a Guidance Counselor at the high school. She will be paid a salary of \$49,025.00 (MA Step 4 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).
8. Approve the additional appointment of Phyllis Stepien as a .4 social studies teacher at the high school. She will be paid a salary of \$18,624.40 (MA Step 1 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).
9. Approve the appointment of Raquel Trejo as a Spanish teacher at the high school. She will be paid a salary of \$48,083 (MA Step 3 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).
10. Approve the change in the child care leave for Jennifer Finnerty, School Psychologist, for a return to her position effective September 1, 2010, instead of November 1, 2010, as previously approved (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

11. Approve the change in position for Joan Brennan, art teacher, from a .6 position at the elementary schools and .4 position at the high school to a .8 position at the elementary schools and a .2 position at the high school (support material attached).
12. Approve a sixth period teaching assignment for David Marks to teach a computer programming class at the high school. He will be paid an additional salary of \$7,166.90, effective September 1, 2010 through June 30, 2011 (support material attached).
13. Approve a sixth period teaching assignment for Deborah Marks to teach a computer programming class at the high school. She will be paid an additional salary of \$7,879.00 effective September 1, 2010 through June 30, 2011 (support material attached).

14. Approve the following changes to the list of coaches at the high school for the 2010-2011 school year (support material attached):

Delete: Lee Tracy Junior Varsity Volleyball Coach

Mr. Moraski asked for a change to the agenda to reflect only Mr. Tracy's name. The others originally listed had not been approved on a prior agenda therefore do not need to be deleted.

15. Rescind Motion A-30 on the May 4, 2010 Board Agenda reappointing Neville Heron as a part-time custodian at the high school for the 2010-2011 school year and instead, approve his appointment as a substitute custodian for the 2010-2011 school year.
16. Approve the reappointment of Peter Heemans as a part-time custodian at the high school for the 2010-2011 school year.
17. Approve the appointment of Catherine Caccamo as a Building Aide at the Highland School. She will be paid at the approved hourly rate, effective September 7, 2010 through June 22, 2010 (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Dr. Thomas. . .

- SP-1. Approve the appointment of Kate Kesheneff as a .8 Art teacher at the high school. She will be paid a salary of \$33,184.00 (BA Step 1 of the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2010, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motions:

- a. June 2010 supplemental claims in the amount of \$181,862.69.
- b. June 2010 Midland Park Continuing Education claims in the amount of \$114,472.33.
- c. June 2010 cafeteria claims in the amount of \$30,743.71

- d. July 2010 claims in the amount of \$160,025.11.
- 3. Approve the June 2010 direct pays in the amount of \$777,229.79.
- 4. Approve the following block motions:
 - a. Second June 2010 payroll in the amount of \$517,829.48.
 - b. June 2010 supplemental payroll in the amount of \$19,482.62.
 - c. First July 2010 payroll in the amount of \$124,813.36.
- 5. Approve the transfers among accounts, according to prescribed accounting procedures for the period June 1, 2010 through June 30, 2010, which are attached as an appendix. F-1

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

To approve the following block motion:

- 6. Approve the transfer of \$30,500 from the Capital Reserve Account to the General Fund account #12-000-400-300-00-000 for architectural/engineering services associated with a district-wide buildings systems audit and potential upgrades.
- 7. Approve Solutions Architecture to conduct a district-wide buildings systems audit, total cost not to exceed \$30,500.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

- 8. Approve Munimarkets Access System for bidding and verification services in connection with a lease purchase financing of a wireless network installation for an approximate amount of \$180,000 for five years. The fee for this service is \$950.00
- 9. Approve the amendment to the FY 2008-2009 NCLB Consolidated Grant application (support material attached).
- 10. Accept the donation of the Midland Park Soccer Association to perform work on the high school fields in the approximate amount of \$4,000, as per Board Policy 7230.
- 11. Approve the non-aligned salaries for the 2010-2011 school year, which is attached as an appendix F-2
- 12. Approve the 2010-2011 cafeteria prices, which are attached as an appendix. F-3

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

13. Approve the appointment of Deborah Kelly as an independent Occupational Therapist for the ESY Program. She will be paid at the rate of \$55.00 per hour, effective retroactive from July 1, 2010 through July 30, 2010.

14. Approve the appointment of Eurico Antunes as a technology consultant for the district, for the 2010-2011 school year, at a rate not to exceed \$10,000.00.

Mr. McCourt asked if this is the same person who was used last year. Ms. Garvey replied yes it is the same person as last year.

15. Approve the appointment of Joan Heimrich, as an Oral Sensorimotor Speech-Language Pathologist for a special education student, effective retroactive from July 1, 2010 through June 23, 2011 (support material attached).

16. Approve the appointment of Rickard Rehabilitation Services, Inc. to provide Occupational Therapy services for two special education students attending the Forum School for the 2010-2011 school year and retroactive for the 2010 extended school year program (support material attached).

17. Approve the appointment of AJL Physical & Occupational Therapy Associates as providers for a special education student, attending the Children's Institute (support material attached).

18. Approve the appointment of Sage Educational Enterprises to provide counseling services for two high school special education students at the rate of \$130 per 45 minute session, for the 2010-2011 school year (support material attached).

19. Approve the appointment of the following ABA Home Therapists for the 2010-2011 school year:

	<u>Fee</u>
Erin Cahilly	\$15/hour
Marilynn Cyran	\$20/hour
Amy Edwards	\$35/hour
Deborah Connors	\$35/hour
Candice Cinotti-Rohr	\$50/hour

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

20. Approve the resolution eliminating the position of Treasurer of School Moneys, which is attached as an appendix

F-4

Mrs. Criscenzo asked who will be doing the reconciliations. Ms. Garvey explained that they will be distributed so that no one who is responsible for an account will be reconciling their own account to ensure separation of duties.

21. Approve the resolution for increasing the bid threshold and appointing a qualified purchasing agent, which is attached as an appendix.

F-5

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

22. Approve the resolution requiring school employees to contribute 1.5% of their base salary towards health benefits coverage, which is attached as an appendix.

F-6

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

23. Approve the disposal of the district's obsolete technology equipment, as per the attached appendix.

F-7

Mr. Canellas asked if the same company from last year will be used for the disposal. Ms. Garvey answered that it would be the same company.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

- SP-2. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period June 1, 2010 through June 30, 2010, which are attached as an appendix.

F-8

Roll Call: All Yes

C. Curriculum Committee – (R. Moraski, Chairperson)

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Nicholas Capuano	Planning and Implementing a Successful I&RS Program	Paramus, NJ	July 20, 2010
Nicholas Capuano	New Athletic Director's Course	Robbinsville, NJ	Aug. 18, 2010
Karen Corcoran	Issues in Children's Health - What's New & Practical	Hamilton, NJ	October 27, 2010

2. Approve the "Update to Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2007" (support material attached).
3. Approve all courses and related instructors, programs and trips, which are included in the Fall 2010 brochure of the Midland Park Continuing Education program.
4. Approve the continued Annual Contract for Hospital Instruction for the 2009-2010 school year with Bergen County Special Services School District (support material attached).

Roll Call: All Yes

D. Policy Committee – (M. Thomas, Chairperson)

No Report.

E. Legislative Committee – (B. McCourt, Chairperson)

The following items were reported on:

- a. Governor Christi is now attacking School Administrator's pay
- b. Agreement on 2% Cap on Budget- allows for adjustment in certain areas.

F. Buildings & Grounds Committee – (S. Criscenzo, Chairperson)

The following items have been commented on:

- a. Thank you to the Midland Park Soccer Association and Ed Bell Landscaping for the work on the JV soccer field.
- b. The outdoor wall hydrants were repaired at the high school.
- c. All Phonic ear systems (Sound Field Systems) have been installed at Godwin.
- d. We accepted delivery of pavers for the outdoor Godwin project (Mrs. Carlisle Memorial) with help from the DPW.
- e. Cut down 2 trees at the high school which were infested with carpenter ants and in danger of falling.
- f. Downes tree service removed dead trees in front of Highland.
- g. The undersized piping was replaced on Godwin's heating boilers to correct size as per the recommendation from our insurance company.
- h. A large flood light was installed in front of the high school to illuminate the foot path for the parking lot.
- i. All district heating plants have been opened, cleaned, and are ready for inspection on 7/27/10.
- j. The water cannon was repaired for use in the stadium (we cannot use currently due to water restrictions).
- k. The faucet was replaced in the Board office back room.
- l. The high school grease trap was cleaned and serviced.
- m. Summer transportation is going well.
- n. School cleaning for the summer is on schedule.

G. Negotiations – Teachers/Secretaries/Custodians - (P. Lein, Chairperson)

No Report.

H. Negotiations – Administrators – (R. Moraski, Chairperson)

No Report.

I. Public Relations Committee – (P. Lein, Chairperson)

No Report.

J. Personnel Committee – (W. Sullivan, Chairperson)

No Report.

K. Service Review Committee – (R. Formicola, Chairperson)

No Report.

L. Technology Committee – (J. Canellas, Chairperson)

No Report

M. Liaison Committee:

High School PTA – (S. Criscenzo)

Market Day pick up between 5:00 and 6:00 p.m. on Thursday, July 22nd.

Elementary School PTA – (P. Lein)

No Report.

Booster Club – (R. Formicola)

The following items were reported on:

- a. Lights for Spirit Week – we are looking into getting dates to see if we can get lights from Ridgewood and use them for free.
- b. Banners for the high school.

Performing Arts Parents – (R. Moraski)

The Marching Band Camp is scheduled for the week of August 16th, 2010.

Special Education – (M. Thomas)

No Report.

Education Foundation – (J. Canellas)

It was reported that the Foundation is within \$5,000 of the goal for Access For All Grant

Board of Recreation – (W. Sullivan)

No Report.

Continuing Education Program – (B. McCourt)

No Report.

Student Representative to the Board – (C. Duane)

No Report.

N. Old Business

No Report.

O. New Business

Motion – Dr. Thomas, seconded – Mr. Formicola. . .

To go into closed session before the meeting of August 24, 2010, for the purpose of personnel discussions.

Roll Call: All Yes

Open to the Public

No one chose to speak.

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary